

# Tennis Court Reservations

We are excited to announce that CST will be using Court Reserve, an online reservation system which will allow you to reserve the club's tennis courts as well as sign up for tennis clinics and events. Several clubs in our area are using this system and they find it easy to navigate and quite helpful. Often times, you may drive over to the club only to find all the courts taken. With Court Reserve, you can book a court up to 3 days in advance, right before you play or anywhere in between. Clinics and events can be booked 7 days in advance. We would like to formally begin the Court Reserve system on Saturday, May 15th so please follow the instructions below prior to that.

To sign up for Court Reserve:

1. Go to [www.courtreserve.com](http://www.courtreserve.com) or download the app on your phone.
2. Click on "**Membership**"
3. Select either "**Family Membership**" or "**Member**"

Use "Family Membership" if you would like to add all of your family members under one account. (if you use this option, once you are approved, you can add the rest of your family members under "My Family")

Use "Member" if you will only be using the courts and you will not be adding other family members.

After choosing the best option for yourself, click on "**View this Plan**".

4. You will then add your info (name, email, phone #, etc) and set up a password.
5. You will receive an email saying "Account Pending Review".
6. Once you are approved, you will receive another email saying "Account Approved". You are now ready to begin reserving courts!

To reserve a court:

Click on "hard courts" or "clay courts" and then find the date you'd like and click on the time you'd like to reserve.

You can reserve a court for a minimum of 30 minutes and a maximum of 1 hour and 30 minutes.

You will then add in the names of the other players who will be sharing the court with you. If you are bringing a guest, click on guest and add their name and phone number. A \$10 guest fee will be charged.

If you need to edit or cancel your reservation, click on "Hard Courts" or "Soft Courts" and then click on your reservation. You will then be able to edit or cancel your reservation.

If you have any trouble logging in or have any questions, please email [csttennis@gmail.com](mailto:csttennis@gmail.com)

Beginning Memorial Day weekend, when the club officially opens, the front desk staff will also be available to answer questions and help with booking a court.

Please note that non-members are not able to book tennis courts for use. They are able to book clinics but only after CST members have had priority access to these clinics.